

## Brixworth Juniors Football Club COVID-19 Risk Assessment Plan



The risk assessment is in place help minimise the risk of transference of Covid-19 during football training sessions and matches. Every effort has been made to ensure all eventualities have been covered by this, however, neither the club nor any of the club volunteers may be held responsible for omitting an area from the risk assessment.

Risk	Who is responsible?	Measures Taken
To ensure all coaches, parents/carers & visiting teams are aware of BJFC's policy regarding safeguarding all adults and children due to COVID-19	BJFC Committee & coaches	<ul style="list-style-type: none"> <li>• Children/young people are not permitted to train / play matches until parent/carers have read the BJFC RA /Covid-19 documents and sent written consent to play to their coach.</li> <li>• Coaches will upload their team consent to play log sheet into the Covid-19 folder in the club Dropbox prior to training/matches ensuring new signings during the season are included.</li> <li>• Committee will regularly review the club's Covid-19 documents and ensure updates to the FA guidance are included. Documents will be stored on Dropbox for coaches to access and relevant documents uploaded to the club's website.</li> <li>• Coaches will communicate Covid-19 policy changes to parents/carers via WhatsApp or email to all parents/carers.</li> <li>• This risk assessment is available on the club website.</li> <li>• The club website includes the FA Covid-19 guidance.</li> <li>• Prior to <b>each</b> session/match coaches will ensure they are familiar with the up-to-date risk assessment and guidance issued by the FA and committee.</li> </ul>



Risk	Who is responsible?	Measures Taken
To support the Government's Test and Trace System	Coaches	<ul style="list-style-type: none"> <li>• Coaches will complete a register detailing the names of all BJFC players attending the training session/match.</li> <li>• The register will be uploaded into the team's folder on Dropbox <b>within 48 hours of the session/match.</b></li> <li>• Registers will be stored in Drobox for 21 days.</li> <li>• NHS Test &amp; Trace QR codes are displayed at St Davids (Club House window) &amp; The Ashway (car park side of the waste bin) playing fields for adults to use. Coaches have a copy of the QR code.</li> </ul>
To provide competitive training /matches safely whilst following FA and government guidance.	Club committee, coaches (including visiting coaches), parents/carers & children.	<ul style="list-style-type: none"> <li>• Training/matches will not resume before 29th March 2021.</li> <li>• Maximum of 30 persons per training group including the coach(es).</li> <li>• Coaches to ensure an appropriate training plan is prepared in advance.</li> <li>• In the event of a child not complying with social distance guidance, failure to listen to the coach or should the coach feel a child's behaviour is unsafe, the parent will be asked to remove the child from the rest of the session.</li> <li>• The coach may choose to stop the session earlier than planned if any person(s) is acting unsafe and deems the rest of the group at risk.</li> <li>• Coaches will ensure they are aware of the up-to-date FA &amp; Government guidance and in turn pass this information on to their team's parents/carers.</li> </ul>



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		<ul style="list-style-type: none"> <li>• Coaches will send a copy of BJFC Visiting Teams Safety Briefing to the visiting coach prior to a home match.</li> <li>• <b>Visiting coaches must read the BJFC risk assessment and complete the BJFC safety briefing prior to matches.</b></li> <li>• Everyone will follow Government guidance for the relevant tier with regards to lift sharing to matches and training.</li> <li>• Changing rooms are not available.</li> </ul>
<p>To ensure a safe drop off and collection of children when multiple teams are training/playing matches.</p>	<p>Club committee, coaches &amp; parents</p>	<ul style="list-style-type: none"> <li>• In the event of back-to-back training sessions, coaches to encourage parents to leave the site quickly once training has finished to enable a clear area for new parents/children to drop off.</li> <li>• Club committee to liaise with external providers (e.g. MSSC, Kingsthorpe College) with regards to how enter/ exit the locations safely.</li> <li>• Parents/carers/coaches to follow the up-to-date Government Covid-19 policy on travelling to &amp; from locations.</li> </ul>
<p>To administer first aid safety to a young person.</p>	<p>Coaches &amp; parents/carers.</p>	<ul style="list-style-type: none"> <li>• Coaches to ensure their first aid kit is complete and within date.</li> <li>• A parent / carer for each child ideally to be present for the entire session to perform minor first aid (cuts, bruises etc) on their own child in the event of it being required. Plasters/wipes/icepacks from the coaches first aid kit may be used.</li> </ul>



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To protect the physical & mental health / well-being of coaches & children.	Committee members, coaches & parents	<ul style="list-style-type: none"> <li>• Coaches to have the up-to-date emergency contact telephones for all players.</li> <li>• Coaches to carry a small amount of PPE including disposable gloves, mask, apron &amp; hand sanitiser provided by the club to all sessions. The coach is responsible for requesting replacement stock from the club.</li> <li>• In the event of a serious injury the trained first aider at the session, wearing appropriate PPE, should work alongside the parent to assess and administer first aid to minimise the risk of transferring Covid-19.</li> <li>• An FA trained first aider holding a valid and up to date first aid certificate must be present at every session.</li> <li>• If a club first aider scheduled to be at the session believes they are potentially unable to perform first aid wearing PPE due to safeguarding their own health, they will inform the club prior to the session and arrange for an alternative club first aider to be at their session.</li> <li>• All must read and adhere to the most recent FA First Aid Guidance for Covid-19.</li> </ul> <ul style="list-style-type: none"> <li>• Club volunteers to be extra vigilant with regards to safeguarding concerns post lock-down.</li> <li>• Increased chance of children/young people being anxious upon return – volunteers are asked to be sensitive to this.</li> <li>• If a coach has been placed on the Government shielding list, the coach must follow government / medical guidance</li> </ul>



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		<p>and not offer any training sessions/matches until shielding has finished.</p> <ul style="list-style-type: none"> <li>The club will provide small amounts PPE and hand sanitiser to coaches which must be used only at the training sessions or official / authorised BJFC events. Coaches are responsible for requesting replacements.</li> </ul>
<p>To manage any person feeling ill or displaying potential commonly recognised Covid-19 symptoms prior to or during a session.</p>	<p>All persons at the training session (including parents/carers)</p>	<ul style="list-style-type: none"> <li>No person should attend the training session or match if any person within the household is displaying symptoms relating to Covid-19 (see NHS or government websites for up to date details on symptoms) or if they have been asked to self-isolate due to being a close contact of a confirmed case of Covid-19.</li> <li>Coaches must have up to date emergency contact numbers for players.</li> <li>If a person feels unwell during the session the person must leave the session immediately and follow current government guidance. Social distancing must be observed. In the event close contact is needed to the ill person by a person not in their household, PPE must be worn. Coaches must immediately disinfect all equipment used by the person displaying symptoms and use their discretion on whether to continue the session.</li> <li>At the start of each session coaches will remind children that in the event of feeling ill they must inform the adult leading the session immediately.</li> </ul>



Risk	Who is responsible?	Measures Taken
To reduce the chance of transmission due to an unknown case of Covid-19	All at the training/match session	<ul style="list-style-type: none"> <li>• No spectators. A maximum of 1 adult per player may be onsite.</li> <li>• Verbal health check at the start of every session by the coach.</li> <li>• BJFC Parents Guidance document instructs parents/carers to conduct health checks prior to attending matches/training.</li> <li>• Children will have their own water bottle for each session and ensure they have enough water for the entire session. Bottles must not be shared. If a child does not bring their own bottle the coach will not allow the child to train.</li> <li>• Food including oranges will not be shared amongst players.</li> <li>• Bibs only to be used if essential. Must not be transferred between players during sessions. Washed immediately after use.</li> <li>• Minimise use of and touching of equipment. Shared equipment to be cleaned after being used.</li> <li>• Balls will be sanitised at every break and the end of each training session/match.</li> <li>• Where possible, all club equipment used during the session should not be used for 72 hours after the session.</li> <li>• Toilet facilities are used at the risk of user. They will be opened a maximum of 30 minutes prior to kick off and locked no later than 30 minutes after completion of the match/training session.</li> </ul>



Risk	Who is responsible?	Measures Taken
		<ul style="list-style-type: none"> <li>All coaches and children will bring and use their own hand sanitiser for personal usage at the start, during breaks and again at the end of the session/match. This must be actioned in front of the coach so the coach can see it has been completed. If a child is unable to provide their own sanitiser, the coach will have a small supply. Any adult/child who declines to use hand sanitiser will not be permitted to join in with the session unless there is a medical reason which must be discussed with the coach prior to the session and an alternative provision agreed.</li> <li>Coaches to set out marked zones for kit, substitutes, respect lines etc to reduce groups forming.</li> </ul>
<p>To safeguard children, young people &amp; coaches.</p>	<p>Club Committee, coaches.</p>	<ul style="list-style-type: none"> <li>All adults involved in delivering a training session must hold a valid FA approved DBS.</li> <li>Training/coaching activities to be undertaken alongside or within sight of another adult, ideally a who is DBS checked by BJFC.</li> <li>All coaches &amp; children to follow the current government guidance relating to social distancing, wearing PPE &amp; identifying common Covid-19 symptoms to minimise contracting Covid-19 during training sessions.</li> <li>Follow BJFC safeguarding policy.</li> </ul>
<p>To safeguard parents &amp; children by minimising the risk of contracting Covid-19 during training / matches</p>	<p>Parents, children &amp; coaches</p>	<ul style="list-style-type: none"> <li>Spectators not permitted. A maximum of 1 adult per player may be onsite.</li> </ul>



Risk	Who is responsible?	Measures Taken
		<ul style="list-style-type: none"> <li>• Children will adhere to current Government guidance relating to social distancing.</li> <li>• All persons present at training to be responsible by reminding others around them of Government guidance if it is not being followed. If any person is refusing to comply or is volatile, the police must be called and the training session/match stopped immediately.</li> </ul>
To safeguard adults and children with regards to social media.	All	<ul style="list-style-type: none"> <li>• BJFC up to date policy on social media.</li> </ul>
To financially protect BJFC and club representatives.	Club Committee	<ul style="list-style-type: none"> <li>• Ensure the club's public liability insurance is valid and covers the sessions.</li> </ul>
To understand the club's welfare and safeguarding policy with regards to abuse, neglect, bullying and complaints.	Club committee, coaches	<ul style="list-style-type: none"> <li>• The club's welfare office contact details on the website.</li> <li>• All coaches to be aware of the welfare team's names &amp; contact details.</li> </ul>



## Brixworth Juniors Football Club COVID-19 Risk Assessment Plan



This risk assessment has been written for Brixworth Juniors Football Club and approved on behalf of the club by the following members of the committee:

Name	Position	Date Approved
Robert Kelly	Chair	27th March 2021
Simon Compton	Secretary	27th March 2021
Georgina Swingler	Vice-Chair	27th March 2021
Annabel Norton	Welfare	27th March 2021
Lisa Raynes	Welfare	27th March 2021

### Disclaimer:

This guidance is for general information only and does not constitute legal advice or replace any Government or PHE advice; nor does it provide any specific commentary or advice on health-related issues. Affected organisations/persons should therefore ensure that they seek independent advice from medical practitioners, or healthcare providers, prior to implementing any return to football activity, as required. While efforts have been taken to ensure the accuracy of this information at the time of publication, the reader is reminded to check the Government website to obtain the most up-to-date information regarding social distancing and any other Government measures.